

**VICTORIA DOCK DRAFT ACTION PLAN 2016 / 7**

<b>Ref</b>	<b>Project</b>	<b>Lead</b>	<b>Outcome</b>	<b>Timescale</b>	<b>Progress / Comment</b>
<b>1.</b>	<b>Information and Communications</b>				
1.1	Establishment of Berth Holders Association	JoS	The establishment of a forum for berth holders	November 2015	Association formally established
1.2	Development of new website for Victoria Dock Berth Holders Association	JoS	Marketing and information	March 2016	On track
1.3	Berth Holders' Surveys	JoS	Surveys (at least 2 surveys per annum) on customer experiences arranged by berth holders association	November 2015	Ongoing
1.4	Collaborative working	All	Liaison meeting between representatives from VDBHA, GC and CHT	October 2015	Ongoing
<b>2.</b>	<b>Dredging of Marina Basin</b>				
2.1	Monitor and carry out maintenance / repair works on dock gate	BD	Operational dock gate to ensure access to dock facilities. Failure of the dock gate would prevent access in / out from the marina.	Sept 2015	Ongoing
2.2	Carry out urgent dredging works in vicinity of dock gate	BD	Carry out urgent water agitation works to limit damage to dock gate, and enable navigation within Dock	May / June 2016	Arrangements to be confirmed with dredging contractor
2.3	Develop medium / long term dredging solution for the Dock	BD	Apply and obtain statutory consents to enable regular dredging of the Dock basin	January 2016 – April 2017 TBC – subject to discussions with NRW	Pre-application work ongoing
<b>3.</b>	<b>Provision of Fuel</b>				
3.1	To install new fuelling facilities within the Dock Area	BD	Provision of diesel fuelling facilities within the Dock available to customers and visitors	May 2016	On track

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3.2	Chip & Pin Payment facilities	BD / DON	Introduction of debit / credit card payments methods within the Dock.	June 2016	On track
<b>4.</b>	<b>Parking Provision</b>				
4.1	'Drop-off' point for the northern section of the Dock	BD	Pilot scheme to trial 'drop-off' along part of the service road adjacent to the Galeri (max length of stay 20mins)	April 2016 – March 2017	On track
4.2	Parking permits for berthing customers	BD	Parking Permit for the Balaclava Car Park to be provided to customers on the northern section of the Dock.	April 2016 – March 2017	On track
4.3	Monitor customer parking usage / requirements	DON	Monitor and record customer parking usage and requirements at different times throughout the year	April 2016 – March 2017	Ongoing
<b>5.</b>	<b>Security and Safety</b>				
5.1	Carry out a review of CCTV coverage around the Dock	AJ	Prepare audit report on CCTV coverage within the Dock area	May 2016	On track
5.2	Consider CCTV improvements	AJ	Consider improvements to address limitations identified within the audit report	June 2016 – March 2017	On track
5.3	Modifications to the bridgehead / fencing on the northern part of the doc	BD	Additional fencing to restrict unauthorised entry onto pontoons on the north side of the Dock	June 2016 – March 2017	On track
5.4	Maintenance of Pontoons	DON	Maintenance works to pontoons surfaces to reduce slippery surfaces.	April 2016	On track
<b>6.</b>	<b>WIFI</b>				
6.1	Provision of Wifi for customers within the Dock area	DON	Address technical problems to provide reliable wifi provision	April 2016	Ongoing

**CYNLLUN GWEITHREDU DRAFFT DOC FICTORIA 2016 – 7**

<b>Cyf</b>	<b>Prosiect</b>	<b>Pwy</b>	<b>Allbwn</b>	<b>Amserlen</b>	<b>Cynydd / Sylwadau</b>
<b>1.</b>	<b>Gwybodaeth a Chyfathrebu</b>				
1.1	Sefydlu Cymdeithas Deiliaid Angorfeydd	JoS	Sefydlu fforwm ar gyfer deiliaid angorfeydd y Doc	Tachwedd 2015	Gymdeithas wedi ei sefydlu'n ffurfiol
1.2	Datblygu safle we newydd ar gyfer Cymdeithas Deiliaid Angorfeydd Doc Fictoria	JoS	Marchnata a gwybodaeth	Mawrth 2016	Ar waith
1.3	Arolwg deiliaid Angorfeydd	JoS	Cynnal arolygon (o leiaf 2 arolwg y flwyddyn) profiadau cwsmeriaid i'w drefnu drwy'r gymdeithas deiliaid angorfeydd.	Tachwedd 2015	Ar waith
1.4	Cyd-weithio mewn partneriaeth	All	Cyfarfodydd cyswllt rheolaidd rhwng cynrychiolwyr CDADF, CG a YHC	Hydref 2015	Ar waith
<b>2.</b>	<b>Carthu Basin y Marina</b>				
2.1	Monitro a threfnu gwaith cynnal a chadw ac atgyweirio giât y doc	BD	Giât yn weithredol er mwyn cynnig mynediad at gyfleusterau'r doc. Angen giât i weithio er mwyn caniatáu mynediad allan / i mewn i'r marina.	Medi 2015	Ar waith
2.2	Trefnu gwaith carthu brys yn ardal ger y giât	BD	Trefnu gwaith garthu cynnwrf dwr er mwyn lleihau difrod pellach i'r giât, a galluogi mordwyo o fewn y Doc.	Mai / Mehefin 2016	Trefniadau i'w cadarnhau gyda chontractwr.
2.3	Datblygu datrysiaid carthu tymor canolig / hirdymor ar gyfer y Doc	BD	Paratoi ac ymgeisio am hawliau statudol ar gyfer carthu basin y Doc.	Ionawr 2016 - Ebrill 2017 I'w gadarnhau - ddibynnol ar drafodaethau gyda CNC	Gwaith cychwynnol ar waith
<b>3.</b>	<b>Darpariaeth Tanwydd</b>				
3.1	Gosod cyfleusterau newydd ar gyfer cyflenwi tanwydd yn y Doc	BD	Darpariaeth yn cynnig cyflenwad tanwydd disel o fewn y Doc ar gael i gwsmeriaid ac ymwelwyr.	Mai 2016	Ar waith
3.2	Cyfleusterau taliadau Chip & Pin	BD / DON	Cyflwyno dulliau talu ar gyfer cerdyn debit / credit o fewn y Doc.	Mehefin 2016	Ar waith

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<b>4.</b>	<b>Darpariaeth Parcio</b>				
4.1	'Man gollwng' ar gyfer rhan ogleddol o'r Doc	BD	Cynllun peilot i dreialu 'man gollwng' ar y ffordd wasanaeth ger Galeri (arhosiad hyd at 20 munud)	Ebrill 2016 – Mawrth 2017	Ar waith
4.2	Tocynnau parcio ar gyfer deiliaid angorfeydd	BD	Tocyn Parcio ar gyfer maes parcio Ffordd Balaclava i gwsmeriaid rhan ogleddol o'r Doc	Ebrill 2016 – Mawrth 2017	Ar waith
4.3	Monitro gofynion a defnydd parcio cwsmeriaid	DON	Monitro gofynion a defnydd parcio cwsmeriaid ar adegau gwahanol o'r flwyddyn	Ebrill 2016 – Mawrth 2017	Ar waith
<b>5.</b>	<b>Diogelwch</b>				
5.1	Paratoi adolygiad o system CCTV o gwmpas y Doc	AJ	Paratoi adroddiad ar ddarpariaeth CCTV o fewn ardal y Doc	Mai 2016	Ar waith
5.2	Ystyried gwelliannau CCTV	AJ	Ystyried gwelliannau er mwyn ymateb i gyfyngiadau sydd wedi eu hadnabod yn yr adroddiad.	June 2016 – March 2017	Ar waith
5.3	Modifications to the bridgehead / fencing on the northern part of the doc	BD	Additional fencing to restrict unauthorised entry onto pontoons on the north side of the Dock	Mehafin 2016 – Mawrth 2017	Ar waith
5.4	Cynnal a chadw angorfeydd	DON	Gwaith cynnal i wyneb yr angorfeydd er mwyn lleihau ardaloedd llithrig	Ebrill 2016	Ar waith
<b>6.</b>	<b>WIFI</b>				
6.1	Darpariaeth Wifi i gwsmeriaid o fewn ardal y Doc	DON	Ymateb i broblemau technegol a darparu wifi sy'n ddibynadwy.	Ebrill 2016	Ar waith