

**VICTORIA DOCK BERTH HOLDERS ASSOCIATION**  
**MINUTES OF ANNUAL GENERAL MEETING**  
**SATURDAY 4<sup>TH</sup> APRIL 2020**

As a result of Government restrictions on gatherings due to the Coronavirus outbreak the VDBHA Annual General Meeting was held virtually online in Google Forms format designed and produced by John Whittaker, VDBHA Membership Secretary.

**Attendee Respondents (55):**

John Whittaker, Glyn Roberts, Darren Flint, Andrew Baguley, Christopher Jones, John Neville Roberts, Geoffrey Lloyd, Kathy Jones, Michael Jones, Michael Spencer, Robert Hancock, Andrew Stevenson, Keith Elford, S David Ferguson, John O'Sullivan, Thomas Bingham, John Hey, Mike Knowles, Ms Fiona Jelley, Colin Woods, Mark Suffield, Kevin Owen, Claire Hughes-Roberts, David Rainsbury, John Harpin, Paul Hayden, Colin Turner, Alun Pari Huws, Craig Rogers, Daniel Farrimond, Gill Kent, John Bowles, John Peglar, Tim Mitchell, Sue Selby, John Grisdale, John Brumfitt, Eddie Daniels, David Devine, David Preston, Mark Walker, Paul Trematick, David Williams, Lee Bishop, Gwynfor Jones, Hugh Bird-Jones, Roger Moores, Carl Elton, Julie Evans, Paul Kelly, John Booth, Gary Tatlock, Andrew Browning, Neil & Anne Broome  
Dave Ccalvert

**Agenda Items**

Apologies for absence – Not Applicable

1. Minutes of AGM held on 13th April 2019 were approved (89%)– YES 49, NO 1, ABSTAIN 5

Link to the approved minutes

<http://www.vdbha.co.uk/wp-content/uploads/2020/04/Minutes-of-VDBHA-AGM-April-13th-2019-1.pdf>

2. **Chair's report** (Pamela Hughes) was sent to members and presented via the link below

<http://www.vdbha.co.uk/wp-content/uploads/2020/04/VDBHA-Chair-Report-AGM-2020-2.pdf>

Comments were received and are in the responses report attached

3. **Treasurer's Report** (Keith Elford) was sent to members and presented via the link below

<http://www.vdbha.co.uk/wp-content/uploads/2020/04/VDBHA-Treasurer-Report-AGM-2020-1.pdf>

The Treasurer's report was approved (92%)– YES 51, NO 0, ABSTAIN 4

Comments were received and are in the responses report attached

**4. CHT Revised Terms and Conditions Update and Berth Holder Charter (CHT)**

Despite being given much time and consideration over the past two years by the VDBHA Committee the final documents are still awaiting approval from the CHT legal team and trustees and therefore will not be in effect for the forthcoming season.

Comments were received and are in the responses report attached

5. **VDBHA Annual Survey Report Analysis** (John Whittaker) was sent to members and presented via the link below

<http://www.vdbha.co.uk/wp-content/uploads/2020/04/VDBHA---ANNUAL-SURVEY-March-31st-2020.pdf>

Comments were received and are in the responses report attached

6. **Car Parking** (Llyr Jones - GC) When normal activities are resumed, we intend to extend the same parking and drop-off arrangements that were operational last year.

Comments were received and are in the responses report attached

7. **DREDGING** - Llyr Jones (Gwynedd Council) to VDBHA. As previously planned, we intend to carry out maintenance dredging in the northern section of the Dock during the 2020/21 period. The completion of the dredging works remains our priority for the Dock. However, we will need to consider how the Covid-19 situation develops over the next few months before being able to confirm the proposed arrangements. Further updates on the dredging will be provided as and when further details become available.

Comments were received and are in the responses report attached

**8 Any Other Business: Dock Closure Issues**

For information the VDBHA requested and received guidance from the RYA legal department regarding issues related to the dock closure and fees. The advice received from the RYA is in the first instance to pursue a mutually agreeable financial solution to the lack of services currently provided.

Victoria Dock members were made aware that following a written request from Pwllheli Marina Berth

Holders Association to Gwynedd Council on the 25th March that Cyngor Gwynedd Maritime Officer informed Pwllheli Marina Berth Holders Association that all invoices and Direct Debits will not be processed from 1st April 2020.

In respect of Victoria Dock payment and deferment of berthing fees , VDBHA asked David O ' Neill the CHT Harbourmaster (3rd April 2020) to explain the lack of detail on terms applied to payment of invoices . His reply as follows:-

“Please accept this as confirmation that we would be more than happy to state that the terms are 30 days from the date of the invoice. I would also hope that Gwynedd Council will clarify their position as soon as possible.“

**A8a – Fees** - In light of the recent dock closure and in line with RYA Legal guidance, the AGM voted that the VDBHA Committee pursue a mutually agreeable financial solution to the lack of services currently provided. (93%)– YES 51, NO 2, ABSTAIN 2

**A8b. Deferment** - Of the YES votes received an 85% majority (45votes i.e. 82% of respondents) want the Committee to request a suspension of collection of fees until Victoria Dock resumes normal activities. (85%)– YES 45, NO 3, ABSTAIN 5

**9. AOB: Effluent flowing into Dock.** It has been noted that frequent outflows of effluent including sewage and sanitary items are flowing into the Victoria Dock from a culvert on the East side . The AGM requested that they want this regarded as a health hazard and brought to the attention of the Environmental Department of Gwynedd Council.

(95%)– YES 52, NO 1, ABSTAIN 2

**10. AOB : Other issues** raised are in the responses report attached.

#### **11. Election of Officers**

**Chair** - Mr. Chris Jones (RWYC Vice Commodore , Round the World Yachtsman and Previous GB Regional Rear Commodore of the Ocean Cruising Club is elected as Chair of the VDBHA 2020-2021

(96%)– YES 53, NO 0, ABSTAIN 2

**Vice Chair** - Eddie Williams (Currently VDBHA committee, RWYC Sailing Committee is elected as Vice Chair of the VDBHA 2020-2021

(96%)– YES 53, NO 0, ABSTAIN 2

**Hon Secretary** – Proposals were required for this position currently held by Kathy Jones. It was expected that it would be difficult for nominations to be received when members were not physically able to meet fellow members.

One nomination for Kathy Jones was received but no other responses. One comment in this proposal asked for consideration to be given to having a Welsh speaker and the production of bilingual minutes.

Following the nominations received the committee will endeavour to fill the vacancy from within the current committee members or by seeking volunteers from the membership.

**Treasurer** - Keith Eford is re-elected as Treasurer of the VDBHA 2020-2021

(96%)– YES 53, NO 0, ABSTAIN 2

**Membership Secretary** - John Whittaker is re-elected as Membership Secretary of the VDBHA 2020-2021

(98%)– YES 54, NO 0, ABSTAIN 1

**Committee Member**- Andrew Stevenson is re-elected as Committee Member of the VDBHA 2020-2021

(93%)– YES 51, NO 0, ABSTAIN 4

**Committee Member**- Colin Turner is re-elected as Committee Member of the VDBHA 2020-2021

(89%)– YES 49, NO 0, ABSTAIN 6

The meeting was closed on line at 10.30pm on Sunday 5<sup>th</sup> April 2020