

YMDDIRIEDOLAETH HARBWR CAERNARFON

CAERNARFON HARBOUR TRUST



updated:
09/06/2020

Assessment of: COVID 19 implications on operating Dock Victoria	Assessor : David O'Neill	Date of Assessment: 09/06/2020
		Date for review: 18/06/2020

Hazard	Who/ what might be impacted	consequences	Initial risk rating			Control measures	Residual risk		
			Likelihood	Severity	Risk Rating		Likelihood	Severity	Risk Rating
1 Permitting day access to the pontoons. For Berth Holders and contractors	<ul style="list-style-type: none"> Employee Member of Public Berth Holder Contractors Residential Berth Holders (x 3 vessels) 	Contracting/ Spreading Covid 19	Possible (3)	High (4)	Medium (12)	<ul style="list-style-type: none"> Maintain adherence to overriding Covid-19 regulations at all times. Current regulation permits travel generally within 5 miles. On average we have circa 20 Berth Holders that are local to Gwynedd. But acknowledging that average household size is 2.4. And they may meet up with other households to sail. Limiting number of persons on pontoons at any one time. Max 10 individuals on each side. North/South. Users to inform HM of intention to access, number of persons and anticipated time on pontoons. Pontoon users to maintain social distancing. Signs to remind to be posted. Implementation of hygiene regime. Door handles locks, handrails and common usage items will be regularly sanitised. A list of touch points will be drafted. (DM) Users to sanitize surfaces before and after use. Users to encourage to wear appropriate PPE. Continual review of pontoon usage. Adherence to newsletter updates from DM. 	unlikely (2)	High (4)	Medium (8)

Permitting Visiting vessels	<ul style="list-style-type: none"> Employee Member of Public Berth Holder Contractors Residential Berth Holders (x 3 vessels) 		Possible (3)	High (4)	Medium (12)	<ul style="list-style-type: none"> Maintain adherence to overriding Covid-19 regulations at all times Visiting vessels will not be encouraged to enter, and no prior arrangements to be agreed. Review in line with overriding Covid-19 regulations. Ad hoc visitors will be accommodated where possible and when no more appropriate alternative is available. In the event of an emergency vessels will be accommodated. 	Very Unlikely (1)	High(4)	Medium (4)
2 Permitting access to Toilet and shower Facilities	<ul style="list-style-type: none"> Employee Member of Public Berth Holder Contractor Residential Berth Holders (x 3 vessels) 	Contracting/ Spreading Covid 19	Likely (4)	High (4)	High (16)	<ul style="list-style-type: none"> Restrict access to residential Berth Holders only. Residential Berth holders responsible for social distancing and good hygiene practices. Signs posted to informing potential impacted that the facility is not available for use. 	Unlikely (2)	High(4)	Medium (8)
3 Commercial access for business purposes	<ul style="list-style-type: none"> Employee Member of Public Berth Holder Contractor Residential Berth Holders (x 3 vessels) 	Contracting/ Spreading Covid 19	Possible (3)	High (4)	Medium (12)	<ul style="list-style-type: none"> Maintain adherence to overriding Covid-19 regulations at all times. Limiting number of persons on pontoons at any one time. Max 10 Individuals on each side. North/South. Contractor to inform HM of intention to access, for what purpose, number of persons and anticipated time on pontoons. Maintain social distancing. Signs to remind to be posted. Implementation of hygiene regime. Door handles locks, handrails and common usage items will be regularly sanitised. Users to sanitize surfaces before and after use. Users to encourage to wear appropriate PPE. Continual review of pontoon usage. 	Unlikely (2)	High(4)	Medium (8)
4 Employees accessing pontoons to Undertake inspections, Sanitizing surfaces, General duties.	<ul style="list-style-type: none"> Employee Member of Public Berth Holder Contractor Residential Berth Holders (x 3 vessels) 	Contracting/ Spreading Covid 19	Possible (3)	High (4)	Medium (12)	<ul style="list-style-type: none"> Limiting number of persons on pontoons at any one time including employees. Max 10 individuals on each side. North/South. Inspections should be done at the same time as sanitization. Sanitization should be done at beginning and at the end of shift, where possible. Quiet and rainy days should be used to undertake inspections. Sufficient manpower will be part of the planning process. No reliance on non-employees. Only embark on a required task if it is achievable and necessary. Movement of any vessels where the berth holder isn't able to do so will be limited to essential only. By approval of DM. 	Unlikely (2)	High(4)	Medium (8)

<p>5</p> <p>Interaction with employees (non-vulnerable)</p>	<ul style="list-style-type: none"> Member of Public Berth Holder Contractor Residential Berth Holders (x 3 vessels) 	<p>Contracting/ Spreading Covid 19</p>	<p>Possible (3)</p>	<p>High (4)</p>	<p>High (12)</p>	<ul style="list-style-type: none"> Maintain adherence to overriding Covid-19 regulations at all times. Maintain social distancing. Signs to remind to be posted. Restrict access to work places to employees only. Employees to have access to PPE and advised to wear. 	<p>Unlikely (2)</p>	<p>High(4)</p>	<p>Medium (8)</p>
<p>6</p> <p>Interaction with Employees (Vulnerable)</p>	<ul style="list-style-type: none"> Member of Public Berth Holder Contractor Residential Berth Holders (x 3 vessels) 	<p>Contracting/ Spreading Covid 19</p>	<p>Possible (3)</p>	<p>Sever (5)</p>	<p>High (15)</p>	<ul style="list-style-type: none"> Maintain adherence to overriding Covid-19 regulations at all times. Maintain social distancing. Signs to remind to be posted. Restrict access to work place to the vulnerable employee only. No other individual will be authorised to enter Dock House under any circumstances. Should there be a bone fide necessity for any other to access then the vulnerable employee must remain away from site for the recommended 72 hours. Limit the gate operation days to 5 days per week. Thursday through to Friday. Provide information on clearance over gate to Berth Holders. Face mask and gloves to be worn at all time while outside. Recommend that face mask be worn at all times. Sanitization of all touch points before any contact is made. Diesel sales will not be undertaken in the near future. 	<p>Unlikely (2)</p>	<p>Sever (5)</p>	<p>Medium (8)</p>

Low	Activity can commence / proceed
Medium	Can additional measures be taken to reduce the risk further? If not, proceed with care
High	Activity not to commence until risk level reduced to an acceptable level

Likelihood	5 Almost certain	Medium	Medium	High	High	High
	4 Likely	Low	Medium	Medium	High	High
	3 Possible	Low	Medium	Medium	Medium	High
	2 Unlikely	Low	Low	Medium	Medium	Medium
	1 Rare	Low	Low	Low	Medium	Medium
		1 Negligible	2 Low	3 Moderate	4 High	5 Severe
		Impact				

Notes for implementation	Responsible person	Completed by
Any witnessed issues to be reported imidiadly to the responsible person.	David O'Neill	David O'Neill
Signs to be posted at all access points.	David O'Neill	